Welcome to the FEDLINK 2013 Fall Exposition

Accessing Information in a Changing Federal Environment

November 6, 2013
FEDGrey Working Group presents
Grey Guide Repository
Guide to Good Practice in Grey Literature: A Community Driven Open Resource Project

Stefania Biagioni and Carlo Carlesi, ISTI-CNR, Italy
Joachim Schöpfel, University of Lille, France
Dominic Farace and Jerry Frantzen, GreyNet International
Definition of a Good Practice "A good practice is simply a process or a methodology that represents the most effective way of achieving a specific objective ...” SDC Knowledge Management Toolkit, 2004
1. Search existing templates

2. Draft two templates

3. Divide into Sections, Tag record fields

4. Add Lead texts, Embedded lists, Screens
FEDLINK Fall Expo, 6 November 2013
Library of Congress, Washington D.C., USA

System
- OCTOPUS (PHP5 & JavaScript & MySQL)

Interface
- Apache 2 HTTP Server

Platform
- Linux-Ubuntu 12.04.3 LTS

Problems
- Upload documents
- Character set management
- Browser compatibility with Java Script

Solutions
- Mime Type & dimension selections
- Utf8 standard
- Unresolved for the previous version of Explorer 8

Releases
- OCTOPUS/GG version 1.0
Why is the Copyright date @2003-2004? ● ‘Free Terms’ should read ‘Other’ ● G01 Activity Report (appears twice) ● Expected year of publication (perhaps a drop down screen with the years: 2003, 2014, 2015, etc.) ● Postal Address (perhaps the street, city, and postal code should be in separate fields?) ● ‘Note’ should read ‘Notes:’ ● Note: in the Help Texts should be in the same order as the fields appear (in the case that a creator is using the scroll function) ● When one opts to use a repeatable field (RE), after entering a response the return to the same place where they were in the record entry ● What is the procedure of linking new keywords to (new) topics? ● Currently, new keywords can be entered; however when do they become part of the controlled list? ● The Proposed Topics List should read Proposed Keywords List ● List of Corporate Authors is not yet available? ● There was an error on the EU Fund List? ● The amount of time to upload a published document is a problem? ● How does the creator of a proposed record re-enter the record? ● Problems with uploading documents to the GreyGuide (including PDF files) ● “News” or “Featured Items” button ● Procedure to add new Document Type ● Keywords (PDF Alphabetical List) ● Names (middle initials and prefix)? ● Home (Under the existing Lead Text, place the definition of a good practice ● Add a Browse button ● The logo appears stretched on the website (see attachment) ● News button should instead read New ● In this News section we would like to showcase … Published Practices and Proposed Practices ● Keywords button (Topics should read Keywords) ● Keywords lead text in one paragraph ● Search button (In Select Collection, you cannot return to the option All collections in the drop-down menu) ● By Fielded Search in the Author box, you cannot retrieve De Castro by only entering Castro? ● The Author, Schopfel appears double (Schöpfel) ● Contact button (GreyNet’s Fax +31(0)20-331.2420) ● In the Help Screen file, by Target Sector and Target Audience All should replace Other ● When adding more than one Keyword and Intended User, the Screen jumps to the top and does not return to the same field for further entry (One has to manually scroll back down) ● By Record Entry, the field Author is mandatory [*] and the field Corporate Author is optional. However, some grey literature documents may only have corporate authors ● In the Help Screen file, some of the fields are indicated to be Mandatory, when they are Optional and vice versa ● It is not yet possible to upload documents
Thank You!

Guide to Good Practice in Grey Literature

http://greyguide.isti.cnr.it
Stefania Biagioni and Carlo Carlesi,

ISTI-CNR, Italy
GreyGuide offers information professionals, practitioners, and students common ground for good practice in grey literature

Welcome to the GreyGuide, an online forum and repository of good practice in the field of grey literature. The GreyGuide seeks to capture proposed as well as published practices dealing with the supply and demand sides of grey literature. This is a collaborative project involving GreyNet International and ISTI-CNR Pisa, Italy. The pre-launch of the GreyGuide Repository will take place during a summer workshop at the Library of Congress in Washington D.C. on July 25, 2013. The official launch of the GreyGuide Repository will take place on December 2, 2013 during the Fifteenth International Conference on Grey Literature in Bratislava, Slovak Republic. From now until then, the acquisition of both proposed and published good practices is underway. Your content contribution is greatly appreciated.

Definition of a Good Practice

“A good practice is simply a process or a methodology that represents the most effective way of achieving a specific objective. Some people prefer to use the term ‘good practice’ as in reality it is debatable whether there is a single ‘best’ approach - and of course approaches are constantly evolving and being updated. So another way of defining a good practice is one that has been proven to work well and produce good results, and is therefore recommended as a model. ... The essence of identifying and sharing good practices is to learn from others and to re-use knowledge. The biggest benefit consists in well-developed processes based on accumulated experience.”

Identifying and Sharing Good Practices, SDC Knowledge Management Toolkit, 2004
The goal of GreyGuide

GreyGuide - Guide to Good Practice in Grey Literature:
A Community Driven Open Resource Project

The goal of this project is to develop an open source repository of good practices in the field of grey literature. That which originated in monographic form will now open and expand to include content from the global grey literature community. Such practices will range from the production and processing of grey literature through to its distribution, uses, and preservation. The repository will contain guidelines such as those in handling theses and dissertations, how to write research reports, metadata required for working papers as well as good practices in the subject areas of agriculture, health, education, energy, environment, et cetera. The purpose of an online repository of good practice in grey literature will provide the many stakeholders in government, academics, business and industry with the benefits of experience, sustained management, and proven results.

The procedure initially applied in this project deals with the design and development of a template that will capture data and information about published as well as proposed grey literature within a standard format. While the metadata captured in the template are indeed standardized, their accompanying full-text documents need not be. Furthermore, the template seeks to identify intended users of a good practice, as well as metadata that will facilitate the search and retrieval of records in the repository.

Technical developments related to the design and construction of the repository, its eventual platform as well as its maintenance are other related issues addressed in the project. While there are no direct costs associated with the project, each partner is committed to allocate human and material resources needed to carry out their related tasks.

It is expected that the initial phase in acquiring records for the repository will rely on channels available through the Grey Literature Network Service. Populating the repository will be somewhat time-consuming and the first harvest will not produce an abundance of records. The project is long term; however it is all the more worthwhile. The GreyGuide will provide a unique resource in the field of grey literature that is long awaited and which responds to the information needs of a diverse, international grey literature community.

Project Team
Stefania Biagioli and Carlo Carlesi IST-CNR, Italy
Joachim Schopf, University of Lille, France
Dominic Farace and Jerry Frantzien, GreyNet International, Netherlands
In an effort to construct a ready list of topics that have received coverage in the field of grey literature about 150 keywords were extracted from a number of sources including conference papers, journal articles, and other publications dealing with grey literature. This list of keywords was then alphabetized and further grouped into 16 categories. Neither the alphabetical list of keywords nor the groups into which they appear are exhaustive.

Their purpose for the GreyGuide serves rather to enable contributors and users the opportunity to identify areas of good practice related to grey literature, to facilitate in assigning descriptive terms during record entry, and to provide users with relevant terms in their search for good practices in grey literature.

Keywords

Select a specific Category

Show All proposed Keywords (Alphabetical List)

Keywords arranged by Category

A B C D E F G H I J K L M N O P Q R S T U V

For additional assistance, contact: GG-administrator

Powered by OCTOPUS

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Category - Access and Use
- Access
- Applications

Category - Document Types
- Books

Category - Education and Awareness
- Awareness
- Curriculum Development
- Category - Issues and Rights

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How to submit a document: Proposed & Published

In order to facilitate the entry of either proposed or published good practices in the field of grey literature, two online templates have been constructed here.

Please select

Collection

Select

GG-Proposed
GG-Published
How to submit a document: Proposed & Published

About the Good Practice
# How to submit a document: Proposed & Published

## Record Entry

<table>
<thead>
<tr>
<th>RECORD ENTRY</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Creator of Record:</strong></td>
<td>Name</td>
</tr>
<tr>
<td><strong>Creator's e-mail:</strong></td>
<td>Email</td>
</tr>
<tr>
<td><strong>Creator's Postal Address:</strong></td>
<td>Street, City, Postal Code, Country</td>
</tr>
<tr>
<td><strong>Constraints:</strong></td>
<td>Constraints</td>
</tr>
<tr>
<td><strong>Sustainability:</strong></td>
<td>Sustainability</td>
</tr>
<tr>
<td><strong>Related Sources or References:</strong></td>
<td>References</td>
</tr>
<tr>
<td><strong>Notes:</strong></td>
<td>Notes</td>
</tr>
<tr>
<td><strong>Keywords/Category:</strong></td>
<td>Keywords</td>
</tr>
</tbody>
</table>
How to submit a document: Proposed & Published

Record Entry

Intended Users

Document entry
### Document Submission Form

**About the Good Practice**
- **Authority:** GreyGuide
- **Collection:** GG-Published
- **Status of Good Practice:** Published
- **Document Type:** GG2 Annual Report
- **Title of Good Practice:** Test 1
- **Author(s) of Good Practice:**
  - **Surname:** Biagioni
  - **First name:** Stefania
  - **Organization:** RISE National Research Council - CNR-ISTI
- **Corporate Author(s):**
- **Abstract Language:** English
- **Description of Good Practice (English):** Test abstract
- **Document Language:** English
- **Methodological Approach:** Test 3
- **Document URL:** http://www.isti.cnr.it
- **Current Date and Version of Publication:** Year: 2013 Version: v. 1
- **Previous Date and Version of Publication:** Year: Version:
- **Funds:**
  - **Type of Project:** EU FP7
  - **Project Title:** Second Generation Open Access Infrastructure for Research in Europe
  - **Acronym:** OPENAREPLUS
  - **Grant Agreement:** 286996

### Record/Metadata Summary

The following document was received correctly:
- **From:** www-data <www-data@isti.cnr.it>
- **Subject:** Grey Guide Digital Library Record_Entry
- **Date:** November 5, 2013 7:41:32 PM GMT+01:00
- **To:** Stefania Biagioni <stefania.biagioni@isti.cnr.it>

This is an automatic reply of the server GreyGuide
[stefania.biagioni@isti.cnr.it](mailto:stefania.biagioni@isti.cnr.it)

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**Intended Users**
- **Target Sector:** Academics
- **Target Audience:** Librarian

**Document Entry**
- **Creation Date:** 2013/11/02
- **Data of Change:** 2013/11/02
- **File Name Title:** Published 1
- **Full Text File:** [Open access document__1.pdf](open_access_document__1.pdf)

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New featured items

In this News section we would like to showcase the latest proposed as well as published good practices in grey literature that were submitted and reviewed for entry in the repository. Since the GreyGuide is also intended to serve as an online forum, you are encouraged to contact those responsible for these good practices in order to voice your comments and recommendations.

<table>
<thead>
<tr>
<th>Proposed</th>
<th>2013-10-21/2013-11-06: (3)</th>
</tr>
</thead>
<tbody>
<tr>
<td>GG-Proposed2010-G01-001</td>
<td>ProkESOURCE: A Research and Resource Hub for Alberta’s Third Sector,</td>
</tr>
<tr>
<td>GG-Proposed2014-G55-001</td>
<td>The 5K CRIS system as a source of unique information about scientific activities and their outcomes.</td>
</tr>
<tr>
<td>Published</td>
<td>2013-10-21/2013-11-06: (9)</td>
</tr>
<tr>
<td>GG-Published2007-G10-001</td>
<td>De Castro P., Salimetti S. Guidelines for the production of scientific and technical reports: how to write and distribute grey literature.</td>
</tr>
<tr>
<td>GG-Published2009-G337-001</td>
<td>Vanderfeesten M., Summann F., Slabberje M. DRIVER Guidelines 2.0: Guidelines for content providers - Exposing textual resources with OAI-PMH,</td>
</tr>
<tr>
<td>GG-Published2009-G15-001</td>
<td>Schöpfel J., Prost H. Usage of grey literature in open archives: state of the art and empirical results.</td>
</tr>
<tr>
<td>GG-Published2010-G26-001</td>
<td>Banks M. Blog Posts and Tweets: The Next Frontier for Grey Literature,</td>
</tr>
<tr>
<td>GG-Published2010-G90-001</td>
<td>Schöpfel J., Boukacem-Zeghmouri C. Assessing the Return on Investments in Grey Literature for Institutional Repositories,</td>
</tr>
<tr>
<td>GG-Published2010-G90-002</td>
<td>Roosendaal H. Grey Publishing and the Information Market,</td>
</tr>
<tr>
<td>GG-Published2013-G205-001</td>
<td>Lin Y., Vaska M. Grey Horizon: A Grey Literature Current Awareness Tool in Cancer Care.</td>
</tr>
<tr>
<td>GG-Published2013-G42-001</td>
<td>Schöpfel J. Adding Value to Electronic Theses and Dissertations In Institutional Repositories,</td>
</tr>
<tr>
<td>GG-Published2013-G84-001</td>
<td>Health Sciences Library, University of Calgary. Grey Literature LibGuides,</td>
</tr>
</tbody>
</table>
Browse by ....
How to search

Search Module

Both the separate as well as combined content from the collection of proposed and published records in the GreyGuide can be searched and retrieved here. The search default is set on the combined collections.

N. 10 found
Selection from: 1 to: 10  •  Open access document

GG-Proposed/2014-G55-001  The SK CRS system as a source of unique information about scientific activities and their outcomes.
GG-Published/2013-G84-001  Health Sciences Library, University of Calgary, Grey Literature LibGuide.
GG-Published/2013-G42-001  Schopfeli J. Adding Value to Electronic Theses and Dissertations in Institutional Repositories.
GG-Published/2013-G05-001  Lin Y., Vasika M., Grey Heron.
GG-Published/2010-G90-001  Schopfeli J., Boulaouan-ZejJ for Institutional Repository.
GG-Published/2010-G28-001  Banks M. Blog Posts and 7
GG-Proposed/2010-G01-001  threeSOURCE: A Research

GG-Published  •  Open access document

Selection from: 1 to: 10  •  Open access document

GG-Proposed/2014-G55-001  The SK CRS system as a source of unique information about scientific activities and their outcomes.
GG-Published/2013-G84-001  Health Sciences Library, University of Calgary, Grey Literature LibGuide.
GG-Published/2013-G42-001  Schopfeli J. Adding Value to Electronic Theses and Dissertations in Institutional Repositories.
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How to search

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Thanks for your attention

Suggestions and recommendations are welcome

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